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**THE GOVERNING BODY OF SHELLEY ACADEMY TRUST AND SHELLEY COLLEGE**

**Minutes of the Full Governors Meeting of Shelley College Governing Body held at 6.00pm at the School on Tuesday 5 May 2015.**

PRESENT

Mr N Wilson (Chair), Mrs A A Cooper, Ms T Dunkerley, Mrs A Horsfall-Jones, Mr J McNally, Mrs A Poppleton, Mr N Siraj, Mr B South

In Attendance

Mrs H Tones, (Minute Clerk)  
Mrs J Carr, Vice Principal  
Mr A Hewitt, Vice Principal  
Mrs C Potterton, Director of Finance  
Mr D Wadsworth, Associate Principal

The meeting commenced at 6:00pm.

2532. APOLOGIES FOR ABSENCE. DECLARATIONS OF INTEREST AND DELEGATION OF VOTING RIGHTS

Apologies received from Ms C Cooper-Smith (consent), Mr G Davis (consent), Mr Dunstan (consent), Mrs P Gillespie (consent).  
Mr Davis had delegated his voting rights to the Chair of the meeting.  
There were no declarations of interest.

2533. REPRESENTATION

Nothing was reported.

2534. NOTIFICATION OF ANY ITEMS TO BE BOUGHT UP UNDER ANY OTHER BUSINESS

- (a) Refurbishment
- (b) Finance

It was agreed to take these items jointly at this point of the meeting.

(a) Refurbishment

Mr South circulated the Art and Biology Refurbishment Briefing paper that had 2 different refurbishment options and associated costs. £ 700k of Capital funds had been allocated previously for the refurbishment.

- (i) Option 1: Full replication and refit of 9 classrooms including negotiated additional work - cost £ 700k.
- (ii) Option 2: New entrance, Art & Biology classrooms remain in current locations, 8 classroom refitted - cost £ 645.9k

Mr South had reviewed costings with the architects. Current refurbishment work included flooring and decorating from existing budget and the Year 9 Social area was to be improved after Spring Bank.

School's infrastructure needed improving to support T&L and Mr South was looking at a 5-10 year infrastructure plan for College. It had been identified that the Food Tech area needed redevelopment at some stage.

Mr South proposed that Governors supported Option 1.

**Q: How many quotes had been received?**

**A: 6 over a period of time.**

The Principal and Mr South supported the need to invest in the infrastructure and SLT had reviewed the 2 options but views were divided.

**Q: Why were the SLT views divided?**

**A: Costings and impact on the 5 year budget based on predicted future 6th Form income and real term cuts. It was not yet known if future cuts would be budget or capital as dependent on the new Government elected.**

Mr South left the meeting.

(b) Finance

(i) Medium term Plan

Mrs Potterton circulated hard copies of her Financial reports that had been circulated prior to the meeting. The infrastructure investment proposal could impact future College capital spend and investment.

There was a predicted £ 94.8k in year deficit for 2015/16 and the budget had been based on a fixed income with a 10% real term funding cut by 2010/21 factored in. College's deficit was budgeted from a projected surplus of £ 529k in 2015/16 to a deficit of £ 2.1m in 2020/21. This was the worst case scenario. Funding was affected by number of students in College as well as student performance. 6th Form funding per student had been significantly reduced.

**Q: Had student performance improved at time of entry to College?**

**A: KS2 student performance had slightly improved but actual performance against national average was not known.**

£ 700k had been ring-fenced for capital investment and the IT Fraud insurance had been excluded from the figures presented.



Governors debated the capital investment in infrastructure and impact on students in relation to the anticipated budget reduction. The Principal advised that investment in the Science infrastructure was needed due to Health & Safety matters.

**Q: What was the current 6 Form capacity and impact of funding reduction?**

**A: Capacity was 400 students. Due to impact of funding reductions the Principal proposed that a strategic review of College be held at the next Full GB meeting.**

Governors agreed that a Strategic review be an agenda item at the next Full GB meeting.

Mrs Horsfall-Jones left the meeting.

**Q: Can College work with the middle schools due to the budget cuts?**

**A: Yes as middle school funding was based on 2/3 secondary school funding levels and 1/3 primary school funding levels.**

**Q: Could SHARE Multi Academy Trust take over the middle schools?**

**A: The middle school governors would need to make the decision regarding their schools joining the Trust.**

The Principal advised that some staffing costs could be offset if more schools joined the MAT.

**RESOLVED: That Option 1 of the Infrastructure investment of £ 700k be approved (unanimous)**

(ii) Proposed Budget Plan for 2015-16

Mrs Potterton spoke to the proposed 2015/16 budget plan that had been circulated prior. Highlights included:

- a. Minimum levels of Dedicated School Grant (DSG) had been introduced with 69 affected local authorities getting increased budgets to meet minimum levels. Kirklees was not one of the authorities affected.
- b. Education Services Grant has dropped from £ 140 to £ 87 per student for KS4.
- c. GAG revenue allocation was £ 6.6m down from £7m.
- d. Student numbers for all of College had fallen by 46.
- e. Budget reductions were £ 450.5k and Budget increases were £ 59.3k resulting in a net overall reduction of £ 391.1k.
- f. In real terms the 2015-16 budget had reduced by 1.24%.

**RESOLVED: That the Full GB ratify the 2015-16 Budget plan (unanimous)**

Mrs Potterton offered to undertake a Finance session with Governors which Governors welcomed. Mrs Potterton agreed to email all Governors on this matter,

The Chair thanked Mrs Potterton for her reports and for all of her hard work in setting the budget.

