

Shelley College (SHARE MAT) Proposed Admission Arrangements for 2019-2020

10/11/17

ENTRY AT AGE 13

Shelley College SHARE Multi-Academy Trust has responsibility for admissions to the Academy and plans to offer 360 places (admission number) at age 13 in September 2019. To apply for a place at Shelley College (the 'Academy'), an applicant must complete the Secondary Common Application Form (SCAF) supplied by their home Local Authority and return it as instructed by the Local Authority. It is very important that the form is returned by the closing date because forms received after this date will be treated as "late". Late applications are not dealt with until all those received on time have been through the application process. Shelley College will admit children with an Educational and Health Care Plan where Shelley College is named on the Educational and Health Care Plan.

Oversubscription Criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after pupils
2. Pupils living in the PAA with a sibling attending Shelley College
3. Pupils living in the PAA attending Kirkburton or Scissett Middle schools
4. Other pupils with a sibling attending Shelley College
5. Other pupils living in the PAA
6. Pupils living outside the PAA but attending Kirkburton or Scissett Middle Schools
7. Other pupils (priority according to as the crow flies distance from Shelley College)

There will be no selection based on ability.

Please note:

- The definition of a 'looked after child' is a person under the age of 18 who is provided with accommodation by a local authority, acting in its social services capacity, for a continuous period of more than 24 hours, by agreement with the parents or in accordance with section 22 of the Children Act 1989. Previously looked after refers to those children who immediately after being looked after became subject to an adoption order, (under section 46 of the Adoption and Children Act 2002), residence order (under Section 8 of the Children Act 1989), or specialist guardianship order (under Section 14A of the Children Act 1989). Children looked after under an agreed series of short term placements (respite care) are excluded.
- The definition of an 'older brother or sister attending' means a sibling, half sibling, foster sibling or adopted sibling who is currently in Years 9-11 (inclusive), or is in Year 12, if that child previously attended the Academy in any Years 9-11. For the avoidance of doubt, it will not apply to a child who has only attended the Academy's Sixth Form (Years 12 and/or 13).
- 'Live' means the child's permanent home at the date when applications close or, if a significant house move is involved, the latest reasonable date before the final allocation of places.
- Distance is measured in a straight line from a child's home address to the school. Measurements are calculated using six-figure National Grid Co-ordinates taken from the National Land and Property Gazetteer. This grid reference refers to a point that falls within the permanent building structure corresponding to the address. The boundary of the building structure for the address is from Ordnance Survey's MasterMap. For smaller, residential properties the grid reference marks a point near the centre of the building. For larger properties, like schools with, for example, multiple buildings and large grounds, the grid reference relates to a point inside the main addressable building structure. The distance calculated is accurate to within 1 metre.

Notification of Offer of Place

The formal offer of a place will come from the Local Authority which will write to Parents/Carers on 1 March, 2019 allocating a single secondary school to their child.

Waiting List/Appeals

Shelley College SHARE Multi-Academy Trust will use the oversubscription criteria above to rank unsuccessful applicants in a waiting list so that further places may be offered by the Local Authority if they become available. Names are normally taken off the list after six months. If you are unsuccessful in your application, the governors operate an independent appeals process and you should write to the Administration Manager at the college. You are also welcome to discuss matters with our Vice Principal in charge of admissions. Once a written request has been received, we will endeavour to arrange the appeal panel within 10 working days.

IN-YEAR ADMISSIONS

Parents/carers wishing to make an application for Year 9, 10 or 11, during the academic year must complete the In-year Common Application Form (ICAF) (please request a copy from college). Once the form has been completed and received by college you will be informed in writing regarding the outcome of your application.

ENTRY AT AGE 16

Shelley College SHARE Multi-Academy Trust has responsibility for admissions to the Academy. To apply for a place at Shelley College, an applicant must complete an application through UCAS Progress or download an Application Form from Shelley College website.

The Academy's policy is to ensure that all students accepted into the Sixth Form are placed on appropriate courses where they are likely to succeed. For this reason, all applicants are asked to attend a meeting with members of the Academy's staff to discuss the most suitable courses of study. The Sixth Form Prospectus and application form are on the website www.shelleycollege.org.uk

Oversubscription Criteria

Where particular courses are heavily over-subscribed, the places will be offered to those applicants who have the better performance predicted at GCSE for their subject specific requirements.

Appeal

Unsuccessful applicants may contact the Academy to be advised of their right of appeal to an Independent Appeal Panel.

Please send any comments or questions regarding this consultation to:

Mrs J Carr
Vice Principal
Shelley College
Huddersfield Road
Huddersfield
HD8 8NL

Consultation start date: 20.11.2017

Consultation end date: 26.1.2018